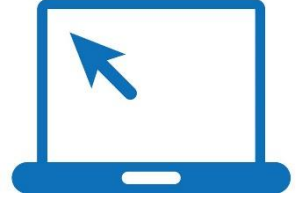




## ONLINE Y ACCOUNT INSTRUCTIONS



**IF YOU HAVE PREVIOUSLY REGISTERED FOR PROGRAMS OR CLASSES ONLINE**, please follow the steps below to verify your account:

**STEP 1:** Visit [tcfymca.org](https://tcfymca.org) and click **Registration** on our homepage.

*If using your mobile device, turn your phone to the “landscape” orientation to see the **orange** REGISTRATION button.*

**STEP 2:** Click **Click here to register.**

**STEP 3:** From the registration screen, click **“Login”** in the top right corner of the screen.

**STEP 4:** Go to “I want to sign in to my account”. Enter your email and password to access the online registration portal. If you have forgotten your password, you may retrieve your password by clicking *“Forgot your password?”*

**STEP 5: SUCCESS!** You’re now ready to register for classes when registration opens!

**IF YOU HAVE NOT USED ONLINE REGISTRATION IN THE PAST**, please follow **STEPS 1-3** above. Once completed, follow **STEPS 1-5** below.

**STEP 1:** Go to “I want to set up online access for my account”. Click the blue “Find Account” button.

**STEP 2:** Enter the requested information and click “Submit”

**STEP 3:** Verify email address. This must be the email address in our system.

**STEP 4:** An email with link will be sent to the verified email address. Follow the link provided to create a password for your online account.

**STEP 5: SUCCESS!** Enter your email and password to login to your online account.

For a list of class options, days and times, please view our current [Winter Program Guide](#).