



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

TRI-CITIES FAMILY YMCA

Job Title: **Preschool Gymnastics Coach**

Salary: Based on experience

Hours: Part Time, Hours Vary

POSITION SUMMARY:

Operating within the policies, procedures, and practices of the Tri-Cities Family YMCA, this position supports the work of the Y, a leading nonprofit committed to strengthening community through youth development, healthy living and social responsibility. The preschool coach will help refine children's skills and help students succeed in gymnastics.

GENERAL FUNCTIONS:

- Teach a variety of classes in the preschool gymnastics department in a positive, safe, educational and fun environment.
- Observe, instruct and spot athletes as they perform on the various apparatus (this will include physical contact and lifting, especially with smaller children)

QUALIFICATIONS:

- Working knowledge in at least one of the following areas: Gymnastics, Tumbling, Cheerleading and Dance is a plus but not required!
- Willingness to learn additional areas in the Gymnastics Department
- Demonstrated ability to teach the development of skills and proper techniques on each apparatus
- Ability to lift equipment and to spot children.
- Ability to motivate and effectively communicate with members, nonmembers, parents and students
- Exercises mature judgment and sound decision-making.
- Typical requirements within 30 days of hire include: completion of: CPR; First Aid; AED; Blood borne Pathogens.
- Completion of YMCA program-specific certifications.
- Excellent interpersonal skills with athletes of all ages and parents
- Ability to relate effectively to diverse groups of people from all social and economic segments of the community.
- Experience working with kids!

JOB RESPONSIBILITIES:

- Provide a safe, fun, secure setting for children to learn in.
- Provide continuous supervision at all times.
- Supervise and be actively involved with the class and warm up activities of children so as to maintain order and discipline.
- Keep attendance records for your classes.
- Develop and maintain open communication with all parents.
- Communicate to coordinator any problems, concerns or suggestions regarding children.
- Show enthusiasm when teaching children and treat all children fairly.

- Assist YMCA in positively marketing the facility and programs to YMCA members and community. (Read YMCA brochures & be very familiar with gymnastics classes/levels, handbooks, flyers, etc)
- Be punctual. Arrive 15 minutes prior to class to set up & prepare for class. Early is on time, on time is late & late is never acceptable.
- Keep an accurate inventory of supplies and equipment and notify coordinator when replacement or repair is necessary.
- Keep gym, seating area and equipment clean at all times.
- Attend staff meetings and meet with coordinator as scheduled.
- Dress appropriately for coaching duties (Including coaching shirt, name tag, black pants or shorts and tennis shoes.)
- Maintain and project a positive attitude in the gymnastics area and all other areas of the YMCA. I will not partake in rumors or negative discussions regarding the center or employees.
- Employees should be in assigned area at all times while clocked in. No cell phones or texting while clocked in. (Emergencies only)
- Fill out incident reports when needed and turn them in to Coordinator.

(SIGNATURE OF EMPLOYEE)

(DATE)

(PRINTED NAME)