



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

TRI-CITIES FAMILY YMCA

Job Title: **Basketball Coordinator**

Salary: Based on experience

Hours: Part Time, 25 Hours/Week

Monday – Thursday 3pm – 8:30pm & Saturdays

POSITION SUMMARY:

Operating within the policies, procedures, and practices of the Tri-Cities Family YMCA, this position supports the work of the Y, a leading nonprofit committed to strengthening community through youth development, healthy living and social responsibility. Coordinates all aspects of basketball as it relates to programming for the YMCA. With the guidance and direction of the Sports Director this position will help to develop, organize and implement high quality YMCA basketball programs to achieve strategic goals.

ESSENTIAL FUNCTIONS:

- Helps coordinate and supervise basketball activities to meet YMCA objectives. Expands youth and adult basketball program within the Y in accordance with strategic and operating plans.
- Sets up equipment for games and practices; monitors and purchases necessary sporting equipment as budget permits.
- Help create teams and help to organize and conduct parent orientation meetings, and training and meetings for coaches.
- Help to develop and distribute team practice and game schedules; trains and schedules sports officials; develops and distributes sports rules, guidelines and handbooks.
- Based on the vision and direction of the Sports Director, this position directs and supervises program activities to meet the needs of the community and fulfill YMCA objectives.
- Helps to create a member-focused culture and models relationship-building skills in all interactions. Fosters a climate of innovation and resolves problems to ensure member satisfaction.
- Compiles program statistics. Monitors and evaluates the effectiveness of and participation in program.
- Performs other duties as assigned by Sports Director.

QUALIFICATIONS:

- One to two years of related experience is preferred.
- Must be at least 18 years of age.
- Typical requirements within 30 days of hire include: completion of: CPR; First Aid; AED; Blood borne Pathogens.
- Completion of YMCA program-specific certifications.
- Excellent personal computer skills.
- Ability to relate effectively to diverse groups of people from all social and economic segments of the community.
- Experience working with kids!

REQUIRED EDUCATION & EXPERIENCE:

- High school or equivalent
- Basketball: 2+ years