



TRI-CITIES FAMILY YMCA

1 Y Drive, Grand Haven, MI. 49417

616-842-7051

Position Title: Swim Instructor

Position Reports to: Katie Wood

Status: Part-Time

ESSENTIAL FUNCTIONS AND BASIC DUTIES (not listed in any order of priority)

- Instructor of swim lessons
- Create lesson plans
- Hand out lesson check lists at end of session
- Provide on-site supervision of desk and pool areas
- Assist distressed swimmers to safety
- Perform appropriate first aid when necessary
- Help patrons understand and abide by pool rules
- Discuss with guards the EAP and how emergencies will be handled
- Attend in-service training quarterly
- Make sure incident reports, contamination reports and rescue reports are recorded accurately and in a timely fashion. Follow up on staffing concerns and makes appropriate recommendations.
- Attend quarterly staff meetings
- Other duties as assigned by Aquatic Manager

ESSENTIAL SKILLS NEEDED

- Must be at least 16 years of age
- Have good Public Relations Skills
- Previous swim experience

Our Mission: The Tri-Cities Family YMCA strives to put Christian principles into practice through programs that build a healthy spirit, mind and body for all.