



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Tri-Cities Family YMCA Job Description

Job Title: **SWIM INSTRUCTOR**

Status: **Part-Time**

Reports to: **Katie Wood**

ESSENTIAL FUNCTIONS AND BASIC DUTIES (not listed in any order of priority)

- Instructor of swim lessons
- Create lesson plans
- Hand out lesson check lists at end of session
- Provide on-site supervision of deck and pool areas
- Assist distressed swimmers to safety
- Perform appropriate first aid when necessary
- Be on time (15 minutes prior to lessons beginning)3278
- Help patrons understand and abide by pool rules
- Discuss with guards the EAP and how emergencies will be handled
- Attend in-service training quarterly
- Make sure incident reports, contamination reports and rescue reports are recorded accurately and in a timely fashion. Follow up on staffing concerns and make appropriate recommendations.
- Attend quarterly staff meetings
- Other duties as assigned by Aquatic Manager

ESSENTIAL SKILLS NEEDED

- Must be at least 16 years of age
- Have good Public Relations Skills
- Previous swim experience
- First Aid/CPR/AED certification required